



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		Government Degree College Theog
• Name of the Head of the institution	Dr. Lalita Chandan	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01783237530	
• Mobile No:	9418100104	
• Registered e-mail	gctheog123@gmail.com	
• Alternate e-mail	lalitachandan66@gmail.com	
• Address	Principal Govt. Degree College Theog Distt. Shimla 171201	
• City/Town	Theog	
• State/UT	Himachal Pradesh	
• Pin Code	171201	
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Himachal Pradesh University Shimla				
• Name of the IQAC Coordinator	Dr. Rakesh Sharma				
• Phone No.	01783237530				
• Alternate phone No.					
• Mobile	9418493376				
• IQAC e-mail address	gctheogiqac@gmail.com				
• Alternate e-mail address	gctheog123@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://gctheog.edu.in/pdf/year2021-22.pdf">https://gctheog.edu.in/pdf/year2021-22.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gctheog.edu.in/pdf/Calendar2022-2023.jpeg">https://gctheog.edu.in/pdf/Calendar2022-2023.jpeg</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.27	2019	28/03/2019	27/03/2024
<b>6.Date of Establishment of IQAC</b>			22/05/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Higher Education Department	Infrastructure	Director Higher Education	March 2022 1 year	1 crore	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>The IQAC decided to strengthen the 'Social Outreach Programs' of the college to enhance the Community Service quotient of the college, which already is the strength of the institution. The exercise shall be carried out through cells such as NSS, NCC, Rover &amp; Ranger, Red Ribbon Club, Eco Club, Road safety Club and other such cells.</p>		
<p>The IQAC proposed to hold an exhibition with the intention of 'Cultural/Heritage Preservation &amp; Dissemination' of the culturally rich Theog region. This exhibition shall be organized jointly by the Departments of Sociology, History, Political Science, Public Administration &amp; Music.</p>		
<p>The IQAC proposed measures to strengthen the 'sports infrastructure' of the college with installations such as a dedicated cricket pitch along with the latest bowling machine.</p>		
<p>The IQAC proposed to construct and allot cabins for allowing maximum space and motivation for activities by important cells such as the IQAC itself, Women Cell. Career Counselling &amp; Placement Cell and Internal Complaints Cell.</p>		
<p>The IQAC proposed that the college would organize a National Seminar in the next academic session and every department would organize their respective Workshops/FDPs. The IQAC also proposed Add-on courses for the staff &amp; faculty from "Spoken Tutorials" project of IIT Bombay. The IQAC also proposed to install a digital panel outside the college office which shall act as a digital notice board</p>		

and e-exhibition spot of the various cultural activities organized by the college. It shall serve the purpose of encouraging the students.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Consolidating the strength of the college which is Community & Social Outreach	Numerous activities undertaken by the NCC, NSS, R&R, Road Safety Club, Red Ribbon Club, Eco Club & others to strengthen our social outreach.
Preservation & Dissemination of knowledge related to Cultural Heritage of Theog	A detailed plan chalked out about the exhibition which the college shall be organizing soon.
Enhancing the Sports Infrastructure of the college for the holistic development of the students.	Successful installation of cricket pitch, bowling machine & hosted inter-college tournament of HPU successfully.
Empowerment of important cells such as IQAC, Women Cell, Career counselling & Placement Cell and Internal Complaints Cell	Exclusive cabins were made and allotted for all these important cells which strengthened their activities and functioning.
Organizing FDPs/Workshops for knowledge and quality enhancement	Five FDPs/workshops organized in the academic year 2022-23 which enhanced the knowledge and quality of the staff and students.

## 13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

## 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	04/01/2023

### 15. Multidisciplinary / interdisciplinary

The generic courses that the faculties of humanities and social science offer are particularly multidisciplinary in nature. However, as the college is an affiliated institution, it is bound to follow the syllabus prescribed by the affiliating university. The senior members of the staff, who get an opportunity of representation in the *Board of Studies (BoS)*, offer suggestions for making their courses multidisciplinary. The state of Himachal Pradesh will implement the *National Education Policy (NEP) 2020* from the academic session 2024-25, and almost all courses of study will become multidisciplinary in nature, as enshrined in the provisions of the NEP. Also, some interdisciplinary programs and courses will be started, the intimation of which is yet to be received by the college. Many staff members of the college have been members of the syllabus upgrading committees set up by the *Department of Higher Education (DOHE)*, Himachal Pradesh to implement the salient features of NEP in letter and spirit. The Principal of the college, Dr Lalita Chandan, was anointed the Chairperson of the syllabus upgrading committee for the subject of English by the DOHE, Shimla. The recommendations of the committee, after approval from the affiliating university, shall be implemented for the entire state. Some staff members of the college including the Principal have participated as delegates in various workshops, meetings and seminars organised for the smooth and effective implementation of NEP 2020 by various State agencies and other bodies.

### 16. Academic bank of credits (ABC):

As per directions from the *Department of Higher Education (DOHE)*, Shimla, the college has initiated the task of enrolling its students in the Academic Bank of Credits (ABC). This task has been nearly completed for the Science and Commerce students, whereas the work is in progress for the Humanities and Social Science students. Much before the implementation of *National Education Policy (NEP) 2020* from the forthcoming academic session 2024-25, this task shall be successfully completed by the institution.

### 17. Skill development:

The college has signed a *Memorandum of Understanding (MOU)* with the *Himachal Pradesh Kaushal Vikas Nigam (HP-KVN)* and offers a skill development course, "English, Employability, and Entrepreneurship," completely free of charge to its final-year students. Two batches of

students have successfully passed out and were awarded certificates by HP-KVN. All programs of study, that is, BA, BSc and BCom, offer Skill Enhancement Courses (SEC) where the syllabi prescribed focuses on increasing the relevant skills. For instance, the course "Creative Writing, Book, and Media Reviews" offered by the English Department teaches its students to attempt reviews of books, movies, and television shows.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

'Indian Knowledge Systems' is an integral part of the *National Education Policy (NEP) 2020* which shall be implemented from the forthcoming academic session, that is, 2023-24. Even now, many courses in the present curriculum across various subjects offers courses which consolidates indian knowledge systems. For example, Indian Music, musicians, composers and musicologists and various ragas and instruments. The BA English course offers 'Literature from Himachal' as a Generic Elective course. The college believes that to be a 'vishwa guru', our country needs to revisit and adopt indigenous systems of thought and practices. In Himachal pradesh, traditonal systems of life still exist, but it is a challenge to amalgamate them into the modern lifestyle due to modern industrial and capitalistic ventures. Other subjects being offered in the college too introduce the students to cultural, linguistic and historical aspects of being Indian. For example, History and Sociology. In extracurricular activities too, the culture is adopted, adapted and relived, even if in hybridized forms.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

At the beginning of the academic session itself, the Program and course outcomes (POs & COs) are shared with the staff and students and also uploaded on the website of the college. The growth of the students is routinely monitored through various activities such as mid-term exams, class quiz, assignment presentation, inter and intra college competitions. Moreover, feedback is also sought from the students periodically. The feedback thus received from all the quarters is employed to analyse the quality of input being provided and the room for improvement. The college identifies the slow learners and tries to bridge the gap though remedial classes, bridge classes, mentor-mentee sessions and most importantly peer-learning. Through the performance of the students in the annual exams, the college again evaluates the outcome of the quality of education being imparted in the college. The college traces student progression after their graduation and seeks feedback about the role which POs & COs played in helping them seek admission to institutions

of higher learning and in cracking various jobs.

## 20.Distance education/online education:

Since the college itself is an affiliated institution, affiliated to *Himachal Pradesh University, Shimla*, it cannot further offer programs in the distance mode. The nearest centre for distance education (IGNOU) is at Govt. College Sanjauli, Shimla, which is at a distance of about 25 km from the college. Moreover, the affiliating university, HPU Shimla, too offers distance education through its centre, the *International Centre for Distance Education and Open Learning (ICDEOL)*.

## Extended Profile

### 1.Programme

1.1	296
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1177
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	377
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	273
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	23
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	25
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	100
4.3 Total number of computers on campus for academic purposes	91
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
As an affiliated college, Government College Theog follows all the rules and directives of Himachal Pradesh University Shimla for curriculum and strictly adheres to the rules for curriculum delivery. College develops action plans for effective implementation of the curriculum at the beginning of the session through the	



preparation of academic calendar indicating a tentative schedule of curricular & extra-curricular activities according to guidelines issued by Himachal Pradesh University Shimla and the Department of Higher Education. The senior most faculty in each department prepares the departmental time table and allots subjects and classes as per the teacher's area of interest and specialization. The college Principal conducts the meetings at regular intervals with the staff and heads of teaching departments for implementation of the time table, to discuss innovative teaching methods, and to evaluate teaching outcomes for the effective delivery of the curriculum. Teachers are encouraged to use the innovative teaching methods such as ICT, assignments, seminars, workshops and class tests along with traditional modes of teaching.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gctheog.edu.in/">https://gctheog.edu.in/</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the guidelines issued by the affiliating university, that is, the Himachal Pradesh University, Shimla for the conduct of Continuous Internal Evaluation. In consultation with the IQAC, the college prepares its own academic calendar in accordance with the academic schedule issued by H.P. University and the Department of Higher Education, Himachal Pradesh. The tentative schedule and dates of main academic, cultural & sports events are included in the calendar. Each department develops its academic schedule in alignment with the college academic calendar. It includes dates for other components of Continuous Internal Evaluation (CIE) viz. assignments, seminars, and projects. The academic calendar is uploaded on website and also printed in the prospectus for its dissemination to the staff and students. The college strictly complies with the university guidelines for the conduct of CIE that has a weightage of 30% of maximum marks in each subject. Midterm tests are conducted for all classes and evaluation scripts with feedback are shown to the students. To make the students familiar with ICT classrooms seminars are conducted by giving the topics from syllabi. In order to ensure the holistic development of students, they are encouraged to participate in co-curricular and extra-curricular activities in and outside the college.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

185

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

185

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that help in this endeavor.

Professional Ethics: Most industry-oriented programmes offered in the college like EEE and Commerce etc. have professional ethics built into the curricula. Individual teaching departments and subject-specific clubs and societies engage in activities aimed at the ethical grounding of the students.

**Gender:** Courses that specifically address gender and issues of women's empowerment, being offered as Generic Electives help the students understand gender diversity and break stereotypes of thinking. The Women Cell organises various programmes on gender sensitization.

**Human Values:** Beside the syllabus, the institution routinely organises programmes to inculcate human values in students and staff. Blood Donation Camp is regularly organized by NCC, NSS and different clubs in this institution. NSS unit is very active and regularly arranges social and cultural activities in the college and has adopted ward no. 4 of Municipal Corporation Theog.

**Environment and sustainability:** The College offers a compulsory paper on Environmental Science for students of all the courses. The 'Eco Club' not only promotes social responsibility and awareness activities in the form of lectures and awareness campaigns for recycling, composting, organic gardening, rainwater harvesting, climate change but also organises drives such as tree plantation and cleanliness. The institution organizes Intra-college competitions such as declamation, poster making and quiz on environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

27

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

229

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://gctheog.edu.in/igac/feedback">https://gctheog.edu.in/igac/feedback</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1177

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

377

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed throughout the session on the basis of their academic performance. The slow learners and advanced learners are identified by various class room

activities like -Asking subject- related questions in the class to check comprehension and retention of the topic being discussed in the class; organizing group discussions, quizzes, and presentation sessions; giving Assignments and projects and by conducting house examinations.

To cater to the special needs of the slow learners and to facilitate them in the process of learning, various methods are designed and adopted by the institution. Utmost efforts are made by the teachers to make the learning process more simplistic, engaging and comprehensible to them. Remedial classes are conducted for the average performers in the house examination, encouraging them to come up with their problems so that they can perform well in the final examination. Extra reading materials are provided to them and counseling sessions are conducted to motivate and inspire them towards improvement. Also Peer learning sessions, flipped classroom sessions are organized to instil confidence in the students.

The advanced learners are also motivated and inspired towards excellence. Counseling and guidance sessions related to the personality development, career opportunities, research etc. are organized for them from time to time. They are encouraged to participate in various competitions organized at College, State, and National level.

Traditional teaching method is aided with the use of technology for the better understanding of students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1177	23

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows various student- centric methods to enhance the teaching- learning experiences and to achieve the desired learning outcomes.

The college being affiliated to HPU follows CBCS which enables students to choose the courses of their choice making the curriculum student centric.

The traditional teaching methods are supplemented with the innovative methods to make learning more engaging and productive. The college is well equipped with latest technologies to promote digital learning. The college facilitates students to use various online resources viz. SWAYAM, National Digital Library, e-GyanKosh, Gyandarshan, e- shodh to enhance their learning capabilities.

The teachers try to combine theoretical concepts with their practical demonstrations to make learning practical and relatable. Field visits to biodiversity parks, museums, heritage sites, laboratories, industries etc are organized to promote grass root understanding of the concepts.

The students are engaged in active and comprehensive learning by encouraging them to participate in interactive sessions, group discussions, field surveys, projects etc. and then presenting their results in the form of assignments, presentations, surveys and field reports.

Various Clubs and Societies (like Eco Club, Sahitya Parishad, Music and Electoral Literacy Club, Red Ribbon Club, NCC, NSS and Bharat Scouts and Guide) are actively engaging and motivating students towards personalized learning. Students are motivated to contribute towards the community development by participating in various extension activities organized by NSS, NCC, Bharat Scouts and Guide.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words



To optimize the learning experiences of students and to make teaching process more engaging and effective, the college augments conventional class room teaching with ICT enabled teaching.

An environment of digital teaching and learning is provided by the institution to its faculty and students. The college has one dedicated 10 MBPS leased line, Wi-Fi enabled departments and laboratories , six smart class rooms and a Video conferencing room. To facilitate ICT enabled teaching college is well equipped with IT Lab, Language Lab( with Wi-Fi enabled LED Panel with LAN connection) , centralized GIS/ browsing centre (with LAN/WI-Fi connectivity) and an e-podium with visualizer and amplifier. In total the college has around 87 computer Systems and 04 laptops. There are around 15 printers. Wi-Fi facility having speed upto 10 MBPS has been provided in the campus.

The college library is the soul of any institution. Our library is partially automated with SOUL 2.0 (Software for University Libraries), that facilitates students and faculty in having access to the best e-books, e-journals etc. All the members of the staff are registered on N-List (INFLIBNET). The students can also access e-resources through their membership on N-List.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://gctheog.edu.in/facilities/computerlab">https://gctheog.edu.in/facilities/computerlab</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

32

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college being an affiliated college of Himachal Pradesh University is bound by the university rules regarding Internal Assessment. The evaluation mechanism comprises of two components 1) CCA (Continuous Comprehensive Assessment) of 30 % and 2) Final Examination of 70 %. The breakup of Internal Assessment as per the norms of Himachal Pradesh University is as follows:

1) 10 marks in the overall CCA of 30 are reserved for the students' performance in the Mid-term Examination and 5 mark sare reserved for the Students' performance in the class tests (written as well as oral).

2) 10 marks are reserved for Assignments, Projects, Presentations and Seminars.

3) 5 marks are reserved for Attendance. Attendance marks are distributed on the basis of Attendance % slab as per the norms of Himachal Pradesh University :

95% and above: 5 marks

90%-94%: 4 marks

85%-89%: 3 marks

80%-84%: 2marks

75%-79%: 1mark

Final examination of 70 marks is conducted by HPU. Students are briefed with Internal Assessment and Evaluation Mechanism at the very outset to enhance transparency. After evaluation the answer scripts of house examinations are shown to the students. The

Internal assessment is displayed on the notice board and the issues pertaining to assessment, if any, are resolved by the teacher concerned. The final internal assessment is uploaded by the teachers on the university portal in accordance with the guidelines of Himachal Pradesh University. Thus, the whole process is objective and devoid of any bias on the part of the teacher or the institution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://hpuniv.ac.in/upload/syllabus/5b86487c95480FinalsyllabusB.Scchemistry201819.pdf">https://hpuniv.ac.in/upload/syllabus/5b86487c95480FinalsyllabusB.Scchemistry201819.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college follows a well defined mechanism to deal with internal examination related grievances. Being affiliated to HPU, the college adheres to the Examination System designed by HPU which includes the internal evaluation (CCA) and the final examination. .

- At the college level, an Examination committee is constituted to conduct the internal examination in an organized and transparent manner. Proper Date Sheet of the examination is drafted and displayed on the notice board well in advance. Issues related to the conduct of internal examinations/House Examination are addressed by the examination committee.
- The evaluation of Answer Scripts is done with full transparency. Grievances related to internal examination are addressed by the teachers concerned. The evaluated answer scripts are shown to the students so that they can check their marks and discrepancies (If any) related to the evaluation are brought to the notice of the concerned teachers for correction.
- The queries related to internal assessment are received by the teachers and resolved immediately. In case of any grievances regarding internal examination, student is free to interact with the teacher and get it resolved. The unresolved grievances, if any are referred to the Principal through Head of the Departments. So complete transparency is maintained during the internal examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are well acquainted with the stated Programme and course outcomes of the courses offered by the institution at the very outset of the Academic Session through the college website and prospectus. Being the affiliated college of HPU, the Program Outcomes (PO) and Course Outcomes for all courses are designed by the university itself, which includes the course structure, desirable learning outcomes and assessment and evaluation methodology. The teachers and students can download copies of the course design in respect of the subjects they are teaching from the university website [www.hpu.nic.in/syllabus.htm](http://www.hpu.nic.in/syllabus.htm) and the college website too. Also, the students are made aware about PO & CO in the Induction-cum orientation session (Principal's Address) organized at the beginning of academic session and by the teachers in their respective class rooms. The programs and courses of study offered by every department are displayed on the Institution's website. The syllabus of each programme provides clear information about core courses, generic elective courses, fundamental courses, discipline-specific courses and also the learning outcomes of different programmes. The syllabus also provides information about the scheme of instruction and evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gctheog.edu.in/faculties/programme">https://gctheog.edu.in/faculties/programme</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution being affiliated to HPU strictly adheres to the curriculum implemented by HPU for UG classes. Proper lesson plans are prepared by the departments at the outset of the academic

session to ensure the completion of the prescribed syllabus within the designated timeframe. The attainment of Program Outcomes and Course Outcomes is ensured by the institution through various direct and indirect assessment methods. The direct assessment methods involve evaluating performance of students through Mid-term examination , Final Examinations, and internal assessment. Internal Assessment involves assessing the performance of the students on the basis of class tests, Minor tests, seminars, minor projects, assignments and PowerPoint presentations. A detailed record of the results of all such activities is well maintained by the teachers concerned. Indirect methods involve gathering feedback from students, alumni, and parents to assess course relevance. Also the PTA general house is conducted once a year to constitute PTA body and obtain feedback with respect to teaching methodology, course completion and any other problems raised by their wards. These issues are discussed by the Advisory Body of the college and efforts are made to resolve them in a time bound manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gctheog.edu.in/faculties/programme">https://gctheog.edu.in/faculties/programme</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

254

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://gctheog.edu.in/pdf/IOAC_FDP_Report2223.pdf">https://gctheog.edu.in/pdf/IOAC_FDP_Report2223.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may

design its own questionnaire) (results and details need to be provided as a weblink)

<https://gctheog.edu.in/igac/feedback>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution provides a platform for the holistic development of



students by organizing a wide range of extension activities. These activities have majorly focused on inculcating moral values in our students to improve and strengthen the compassion and brotherhood in the society. For this purpose various wings of our students' bodies viz. The National Service Scheme (NSS), The National Cadet Corps (NCC), Rovers and Rangers, Scouts and Guides, The Eco Club and The Women Cell always encourage students to participate in various activities and social outreach programs to make them socially sensitive and responsible.

To strengthen the idea of overall development of students various expert lectures are routinely organized for the students. Many Blood Donation camps have been organized by our college in collaboration with IGMC Shimla. In addition to this, various other activities such as forestation programs, AIDS awareness programs, programs addressing health and hygiene issues, awareness rallies and celebration of various significant days (Science day, Hindi diwas etc.) are routinely organized. Volunteers of various wings of students bodies of Govt. College Theog have actively participated in the above mentioned activities. These activities were broadly publicized through the college magazine, notices, circulars and coverage in local media.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**28**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**1672**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate facilities for teaching and learning in terms of classrooms, laboratories, and computing equipment to meet the needs of students and staff. The college has 14 lecture halls/classrooms and 07 laboratories with enough seating capacity. The six lecture halls are fitted with Wi-Fi-enabled LED panels/ LCD projectors with LAN connection for diverse teaching- learning experience. Departments such as Physics, Zoology, Botany, Chemistry, Geography, and Computer Science have been allotted laboratories with

adequate equipments and computers. The 06 laboratories are fitted with Wi-Fi enabled LED panels with LAN connection which are used by the students for lab-based classes. Botany Department has a botanical green house with medicinal, herbal and decorative plants. The college has a language lab with Wi-Fi enabled LED panel with LAN connection to enhance language/communication skills, a GIS/Research centre, a Conference room equipped with state of art set-up for research/seminars/ conferences. The college has a well-stocked library with books, e resources and a book bank, a well-equipped gymnasium, basket -ball court, an outdoor performing stage too. A career counselling centre, examination cell, photocopying centre, girls' common room, and canteen are some other highlights of the college infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gctheog.edu.in/facilities/campus">https://gctheog.edu.in/facilities/campus</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Adopting a holistic approach towards students' development, despite being perched on a hill with very less space for expansion, the college provides adequate facilities for sports, games, yoga, and cultural activities to supplement academic learning. Students are encouraged to excel in sports and cultural activities and to consider them as career options too.

- The college ground is used to organize various sports activities like Volleyball, Basketball, Kabaddi, Cricket and Athletics and also for NCC, NSS functions.
- The college has an exclusive basketball court for students to excel in the game.
- A multi station gym with various equipment and a treadmill is available for students and staff alike.
- An outdoor performing stage in the college ground is used for various cultural and academic functions.
- A conference room well equipped with smart board is utilized for academic activities.
- The various committees of the college encourage students to participate in inter/intra college cultural and sports activities/competitions.
- A well- equipped Music Department comprising of vocal and

instrumental specializations plays an instrumental role in training students to participate in cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

12

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

51

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, the library, which is the soul of any academic institution, is partially automated and employs the Integrated Library Management System's (ILMS') SOUL software, which has been developed by the INFLIBNET centre for the university and college libraries. Its version is 2.0 and the year of automation is 2006. The library has enrolled all its members in the N-LIST portal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://gctheog.edu.in/facilities/library">https://gctheog.edu.in/facilities/library</a>

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT network of the institution is the corner stone of all activities conducted in the college. The college's IT facilities include one dedicated 10 MBPS leased line, 01 well established computer laboratory, a language lab with Wi-Fi enabled LED panel with LAN connection to enhance language/communication skills, and a centralized GIS/browsing centre with LAN/Wi-Fi connectivity, e-podium with a visualizer and amplifier. Secured LAN/Wi-Fi access has been provided to all users in 06 lecture halls/classrooms and 06 laboratories. A number of UPS have been installed in the laboratories and lecture hall for providing battery backup. With appropriate budgetary provision, the IT infrastructure of the institution is subjected to regular updating in terms of e-learning, e-knowledge, and facilities for e-content development. Cameras have been installed in classrooms, laboratories and college campus for surveillance of all activities.

The college has around 87 computers and 04 laptops. There are around 15 printers. Wi-Fi facility having speed up to 10 MBPS has been provided in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

**91**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**51**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established systems and procedures for maintaining/utilizing physical, academic and support facilities and it is monitored throughout the year through various committees constituted by the college administration and notified from time to time.. To ensure proper maintenance of physical, academic and sports facilities each department has been allotted class rooms with adequate seating arrangement for students and teachers. In addition to classrooms, departments such as Physics, Zoology, Botany, Chemistry, Geography, and Computer Science have been allotted laboratories with adequate equipments and computers. The departments that have laboratories are responsible for up keeping of instruments and computers. The purchase committee purchases equipment for laboratories and the sports department according to the requirements given by departments and the same are entered in the Stock registers of the concerned departments. An inventory of furniture is maintained ensuring that all students have seating accommodation. All the stocks are annually verified by the Stock verification committee formed by the Principal of the College. Cleanliness and maintenance of classrooms, laboratories, and washrooms is done by the Class -IV staff/sweepers who work under the supervision of the facility caretaker. Campus beautification committee ensures the cleanliness and beautification of the campus in the best possible manner. Contracts/warranty for certain equipment/items such as aqua guard, geyser, projectors, computers, networking, library automation and Wi-Fi are in place.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

761

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://gctheog.edu.in/">https://gctheog.edu.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

508

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

508

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

32

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

106

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students have active representation on academic and administrative bodies and committees of the institution. The College Students' Central Association (CSCA) is the core representative body of the students which includes its President, Vice President, General Secretary and Joint Secretary. Seventeen other members are nominated strictly on merit basis from other student bodies and clubs such as the NCC, NSS, R&R, Sports and culture. Representatives from each program and year are nominated to the central body on merit basis. Students play a vital role in offering suggestions and assistance to administration by being part of various academic and administrative committees, some of which include the IQAC, Class monitoring committee, Library committee, Sports committee, Cultural committee, various committees for the organization of special events, Anti-ragging committee, NSS Unit, Sports Committees. Students are an integral part of committees like the Women Cell and Prevention of Sexual harassment of women at educational institutions.

The students have strong representation in all cultural and sports committees and they are an integral part in organization and management of events. They play a very important role in building an academic environment and that of positivity and peace.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an OSA (Old Students' Association) which was formed in April 2018. The need for such a platform was felt for the active participation of students for the development of the institution, both from the financial and non-financial perspective. It was felt that by creating such an association the institution would get a good feedback from the alumni which could be incorporated for the betterment of the college. The OSA is an integral link for the college with the evolving needs of market and industry. The members of the OSA are role models and a source of inspiration to the students who look up to their life trajectories for direction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "To transform society through knowledge, capabilities, ethics, truth, inclusiveness, creativity and excellence by providing quality higher education". The college is committed to the holistic development of its students by making them academically excellent, professionally skilled, mentally strong and socially responsible citizens so that they become contributors to society as well as lead a better, capable and empowered life. It is a challenging task for the college as it is an affiliating institution and also bound by the rules and regulations of the Department of Higher Education, Himachal Pradesh. In spite of these severe limitations, the college tries its level best to work for the betterment of the students with the extant staff and infrastructure. The Head of the institution is a strong votary of democratic functioning and delegation of powers for the effective functioning of the college and this resolve is visible in setting up of various committees for every aspect of college management. The staff and students are members in all these committees. The college lays equal emphasis on co-curricular and extra-curricular activities too.

File Description	Documents
Paste link for additional information	<a href="https://gctheog.edu.in/about/vision">https://gctheog.edu.in/about/vision</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is an essential tool of management of any institution and it is indeed a core element of the institutional development of this college. The administration is a strong believer of a democratic environment and participative management. It is for this reason that the support of all stakeholders, that is, students, teaching and non-teaching staff, PTA and alumni is sought and worked upon. Almost every task related to the running of the college is assigned to committees, which comprises teaching and non-teaching staff and students as well. These activities are monitored by the Principal and the Advisory Committee of the college. All decisions made by the Principal are after due deliberation with all the stakeholders. Very sensitive committees like Anti-Ragging, Internal Complaints Cell, Prevention of Sexual Harassment of Women at Workplace have healthy representation of women, both staff and students. Suggestions and complaints submitted by the students are taken seriously and incorporated for the betterment of the college. The Principal undertakes regular visits to the departments and undertakes regular interaction with heads and faculty of various teaching departments. The IQAC receives due importance by the college administration for planning and implementing the activities for the growth of the college.

File Description	Documents
Paste link for additional information	<a href="https://gctheog.edu.in/about/collegecommittees">https://gctheog.edu.in/about/collegecommittees</a>
Upload any additional information	No File Uploaded



## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college administration, in consultation with all the major stakeholders, that is, the students, teaching and non-teaching staff, parents, and alumni has drafted its strategic/perspective plan which envisions the college attaining its aims, vision and mission in entirety. This task is primarily assigned to the IQAC for coordination among various stakeholders. At the beginning of the academic session, the IQAC, in consultation with the Staff council, the Advisory Council and all the faculty members of the college drafts an academic calendar, which is in consonance with the vision, mission and objectives of the college. The grant of Rupees once crore under the 'Utkrisht Mahavidyalaya' scheme was very judiciously spent on infrastructure augmentation of the college. The college has applied for PM-USHA proposals under both the components: 'model college' as well as 'infrastructure augmentation.' The dynamic and visionary approach of the college administration is reflected in the transformation which the college has undergone in the last few years and has been recorded as a video and put on the college website. The college administration periodically convenes the meeting of various teaching departments to assess the implementation of proposed activities and to chalk out further plans for the betterment of the students and the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effective governance model of the college is reflected in its 'organogram' which has been shared on the official college website. The Principal of the college is the administrative and academic head and supervises the execution of all the programs as per the guidelines of the DOHE, HP. The college has a well-defined decentralized organizational structure to coordinate the academic and administrative functions. The IQAC functions as a Coordinating Body and Monitoring Cell in various aspects of development in the

college. The IQAC has been relentlessly engaged in creating an environment that eggs the college on, closer to its objectives in keeping with the vision and mission of the college. It has been a constant effort on the part of the IQAC to bring the latest technology to the college in order to modernize its functioning. The participation of the students in enhancing quality is ensured by including student representatives in academic and administrative bodies and in cultural and extension activities. The teaching and non-teaching faculty (recruited through HPPSC) have the benefits of GPF, NPS, Casual Leaves, Earned Leaves, and Maternity leaves etc., The institution has a well-structured system for professional development of the faculty and other staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://gctheog.edu.in/about/organogram">https://gctheog.edu.in/about/organogram</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college adheres to all the welfare policies and schemes of the Himachal Pradesh government for its employees. Some of the important welfare measures include:

1. Maternity Leave 2. Paternity Leave 3. Study Leave 4. Duty Leave to facilitate participation in conferences/ seminars 5. Children's Education Allowance 6. LTC/HTC 7. Group Insurance Scheme 8. Medical Reimbursement 9. Provident Fund/ NPS 10. Gratuity, Leave Encashment and other benefits on Retirement 11. Provision to draw an advance from the GPF/CPF 12. Children Education Allowance. 13. 65 days annual vacation. 14. Parking facility. 15. Functioning staff council 16. Gym.

2. In addition, the college has a well furnished staff room with an internet connected computer and printer installed for use by the faculty members. The college provides automated salary transfer to its employees.

The Prevention of Sexual Harassment Cell provides a platform for the prevention of any gender-based harassment in the workplace. The institution encourages the professional development of the staff by encouraging faculty members to participate in conferences, seminars and workshops, encouraging publication in good journals and to seek membership of various national, state and local level bodies. Training in computers and admission software management is provided to the non-teaching staff members as per requirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

13

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

13

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The professional performance and achievements of faculty members are monitored and evaluated through the Annual Confidential Report based on the Performance Appraisal System as per the guidelines of the UGC and the State Government. The ACR and appraisal report of the faculty is submitted to the Principal, who is the Head of the Institution. Student feedback on teachers also indicates their ability and competence. The feedback form has a well-defined set of questions that help the students to evaluate the teachers on the basis of knowledge base, communication skills and interest generated by the teachers. The IQAC analyses the students' feedback and submits the same to the Principal, maintaining complete confidentiality. The ACR of the teachers/staff is communicated to the Department of Higher Education, which is reviewed for career enhancement and other purposes. The performance appraisal report is assessed by the Principal and DOHE, Shimla. The college is a government institution. All the faculty members are appointed by Principal Secretary, Higher Education, Government of Himachal Pradesh, Shimla through the HPPSC. The salary and other emoluments/remunerations are granted as per UGC pay commission recommendation which is adopted by the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial transactions of the institution are online and transparent. The College Bursar is the institution's internal mechanism for ensuring financial propriety and discipline. The Local Audit Department of the Government of Himachal Pradesh conducts a thorough audit of the student funds at regular intervals (once in four years) and submits its report. The college settles the audit objections raised by the auditors of the Local Audit Department before or at the time of next audit by producing the supportive documents or by making recoveries as pointed out. The budget allocations for running the college are made by the Department of Higher Education on request and demand from the college. Salaries

and payments are made through Government Treasury after passing of the bills by the Treasury Officer. The payments are directly credited into the accounts of the concerned person/ party. The Tuition Fees collected is deposited in the Government Accounts through challans. All government financial transactions are online and thus transparent. Receipts and payments on books of accounts are audited by auditors of the Office of the Accountant General Himachal Pradesh. Other sources of resource mobilization are the students' Amalgamated Fund (AF) and PTA fund. Money from these accounts is used for the developmental activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the college is fully funded by the Dept. of Higher Education, Govt. of Himachal Pradesh in all respects. Additional resources for engaging teachers and ministerial staff on need basis and for carrying out minor development activities are generated through the Parent-Teacher Association Fund. The Students' AF is another resource for expenditure related to student-welfare projects. Money from these funds is used for various activities in the course of the academic year, (e.g. sending teams for HP University youth festivals, organizing college

functions). Permission for the money to be granted for expenditure is sought from the Principal and the Bursar. A utilization certificate is submitted by the convener of the concerned committee after the money is spent. The other major sources of funds include grants from the UGC and RUSA. The institution ensures optimum utilization of the grants received. Money is sanctioned only after due approval from the College Principal and the office of the Bursar and all codal formalities are observed while procuring the services. The college Bursar and the locally hired CA examines the accounts of expenditure under various grants such as RUSA, NCC, NSS and others. Three agencies primarily oversee the expenditure of all colleges in Himachal Pradesh: the HP General Auditor, Local Audit by the AG office and the General Department audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has an active IQAC in place for the last many years. With the prime objective of the growth and development of the college, the IQAC has consistently been engaged in planning activities and infrastructural addition, both curricular, co-curricular and extra-curricular for the progress of the college. The IQAC has been relentlessly engaged in creating an environment that motivates the institution towards its objectives, keeping in mind the vision and mission of the college. The IQAC has played a pivotal role in the installation of the latest technology in the college in order to aid and modernize effective teaching, learning and administration. The participation of the students in enhancing quality is ensured by including student representatives in academic and administrative bodies and in cultural and extension activities. The IQAC plays its assigned part in quality enhancement by:

Disseminating information on the various quality parameters of higher education to the faculty and the students.

Providing suggestions for introducing new programmes for enhancement of quality in all aspects of the curriculum. Promoting research and creating an environment conducive to research.

Promoting the use of technology for enhanced teaching- learning.

Drafting the Academic Calender of the college.

It undertakes the SWOT analysis and suggests course correction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At the outset of the academic session itself, the IQAC, after due deliberations with all the stakeholders, comes out with the Academic calender which also has dates reserved for co-curricular and extra-curricular activities. All teaching departments are expected to analyse the performance and growth of the students in the class, in the mid-term examination, in class quizzes, in assignment presentation and in the final examinations. The performance of the students is evaluated at each step and course-correction measures are contemplated and implemented. Regarding the structures and methodologies of opeartions, the college has adopted a judicious amalgamation of traditional teaching methods and teaching-learning through aids such as smart/visual boards. Regular feedback is sought from important committees such as the Advisory Committee and various cells, bodies and clubs of the college including all the teaching departments. Feedback is also sought from students, parents, teachers and alumni and the data so received is cross-checked with data received from other committees and bodies. For the teaching and non-teaching staff, the IQAC organises FDPs and workshops and trainings. The college also motivates the staff to participate in various programs being organised by external agencies by providing 'duty leave'.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded



**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://gctheog.edu.in/pdf/IOAC_FDP_Report2223.pdf">https://gctheog.edu.in/pdf/IOAC_FDP_Report2223.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

GC Theog offers equal opportunities to all regardless of gender, race, caste, colour, creed, language, religion or political viewpoint. The English Department offers "Women and Empowerment" as a Generic Elective course. The students are taught topics such as gender and sex, gender sensitivity, gender fluidity, and domestic violence. This course is opted by male students as well. The college has waived tuition for female students in order to encourage their education.

#### **1. Safety & Security**

- Every entrance and exit of campus is manned.
- All faculty members are assigned a rotational duty for security and discipline.
- Anti-ragging policies are strictly enforced.
- Rallies and camps are organised by NSS and NCC for gender

sensitivity and women's safety.

- Regular interaction by Internal Complaints Committee (ICC)
- Emergency contact numbers are displayed in prominent places in the campus.

#### 1. Counselling

- Women Cell members regularly enquire about the welfare of the students and counsel them.
- Guest lectures are arranged by Women Cell to address health, stress or gender sensitisation issues.

#### 1. Other Measures

- Common room for girls.
- Various competitions are organised in the college to encourage art and creativity among students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://gctheog.edu.in/pdf/gendersens22-23.pdf">https://gctheog.edu.in/pdf/gendersens22-23.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://gctheog.edu.in/misc/womencell">https://gctheog.edu.in/misc/womencell</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

GCTheog is committed to implementing the "Reuse, Reduce, and Recycle" principles into practice in order to achieve the Sustainable Development Goal of "Sanitation and Cleanliness." The organization ensures appropriate segregation by managing and discarding campus waste in an efficient manner.

Using blue and green dustbins, the waste is collected every day and divided into dry and wet categories. The Municipal Corporation of Theog collects non-biodegradable waste using special dustbins. The municipal sewage system is used for the proper disposal of liquid waste. Clubs such as the Environment Cell, NSS, and NCC regularly organise plays, rallies, and competitions to promote environmental awareness.

In accordance with the one-month Swachh Bharat 2.0 Programme, the NSS Volunteers of G.D.C. THEOG initiated a cleanliness drive and held a Swachh Bharat Rally in campus. The college also utilises rainwater harvesting for irrigation. Furthermore, biodegradable waste is composted in campus by a composting unit; the resultant compost is sold and utilised for gardening.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://gctheog.edu.in/pdf/IOAC_7_1_2.pdf">https://gctheog.edu.in/pdf/IOAC_7_1_2.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

A. Any 4 or all of the above

with ramps/lifts for easy access to classrooms.  
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.  
 Provision for enquiry and information :  
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college promotes holistic development of the students by offering chances and ensuring a welcoming environment to everyone, regardless of socioeconomic, linguistic, cultural, or other differences.

- The college's admissions policy is based on the HPU Roster System. It enables the reservation policy to guarantee admission of students from all social classes.

- To celebrate and protect cultural, regional, linguistic, communal, socio-economic diversities, the college has constituted various clubs like, NSS, NCC and Rover Rangers etc. which organise events throughout the session and encourage students to take part in them.

- The College magazine offers linguistic diversity by offering students opportunities to showcase their writing skills in English, Hindi and Pahari languages.

- Special days and various festivals are celebrated with equal fervour irrespective of community, religion and language.
- The committees constituted in the campus like Grievance Redressal Cell, Women Cell, Anti-Ragging Cell, Discipline Committee and Student Welfare Committee ensure justice, equality and inclusiveness for all in the campus.
- Students from various social backgrounds unite together for cleanliness drive, tree plantation, blood donation camps, and various awareness camps showing solidarity and unity among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to foster a sense of constitutional responsibility in its students, the college effectively arranges a diverse range of academic and extracurricular events.

- Students are engaged in a range of activities designed to foster a sense of nationalism and increase their awareness of their constitutional duties and social responsibilities.
- In order to foster a sense of patriotism among the students, major national events like Independence Day, Gandhi Jayanti, Martyrs Day, etc. are observed by mass awareness campaigns, painting competitions, tree planting drives, and poster-making contests.
- Constitution Day is observed annually to teach students the value of understanding their constitutional rights, obligations, and duties. International Yoga Day is observed annually in accordance with national protocol to promote a sense of national integrity. This year too, students participated in online yoga classes from the comfort of their own hometowns

- Through NCC, Rangers and Rovers, and NSS units at college, students participate in community awareness programs.
- Students' sense of civic responsibility and humanity is fostered by events like Swachhta Pakhwada, Blood Donation Drives, Health Literacy, webinars on drug abuse and HIV/AIDS,
- The college staff actively participates in election duties
- The political science and public administration undergraduate courses offer a thorough understanding of the constitution of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Govt. Degree College Theog strongly focuses on commemorating National and International days. Throughout the year, college

faculty and students get together to celebrate these events and share the message of harmony, peace, love, and happiness. On national events like Independence Day and Gandhi Jayanti, we honour the bravery and spirit of the freedom fighters. Every participant in the celebrations of Statehood Day and Himachal Day is inevitably filled with a sense of pride and accomplishment.

To create sensitivity and awareness in the students towards their surroundings and other fellow beings important days e.g. World Environment day, Ozone Day, World Mountain Day, HIV/AIDS Day, International Yoga Day, Science Day etc. are celebrated and observed by the college. On these occasions, activities like tree plantations and cleanliness drives, poster making, creative writing and other cultural events are organised. At Govt. Degree College Theog we prioritise the holistic development of our students by fostering moral and social values, as well as developing their self-worth, self-assurance and capacity for independent thought.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the Practice 1: "Community Engagement and Social Impact Program (CESIP)"**

**Objectives:** CESIP aims to engage students in social outreach initiatives, promoting civic responsibility, community development, and awareness on various societal issues.

**The Practice:** The NSS unit of the college initiated diverse activities like establishment of a "cloth bank", "electoral literacy education programs", "adoption of a village", and awareness campaigns on road safety, drug abuse, and periodic blood donation camps. These initiatives significantly impacted the community,



fostering social responsibility among students.

**Evidence of Success:** Increased participation in social outreach programs, positive community feedback, and measurable impacts on road safety awareness, health campaigns, and environmental conservation indicate the success of CESIP in engaging students and making a meaningful impact on society.

**Title of the Practice 2:** "Sustainable Campus Initiatives (SCI)"

**Objectives of the Practice:** SCI focuses on environmental preservation, promoting cleanliness, sustainable practices, and creating an eco-friendly campus environment.

**The Practice:** The NCC and NSS units organize cleanliness drives inside and outside the campus, maintain a botanical garden with medicinal plants, enforce a plastic-free policy, operate a bio compost pit, and beautify the campus through plantation drives and floral arrangements.

**Evidence of Success:** Visible improvements in campus cleanliness, increased green cover, reduced plastic usage, and successful waste management showcase the positive impact of SCI on the environment and a heightened sense of environmental responsibility among students.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution has made remarkable strides in digital inclusion, transforming its learning environment into a cutting-edge hub of technological advancement. Through strategic investments in digital equipment and infrastructure, the college has prioritized inclusive education and innovation.

The procurement of sophisticated digital equipment, such as interactive panels, high-quality microphones for conference setups, and updated webcams, reflects the institution's commitment to modernizing education. These tools have revolutionized the learning

process, converting traditional classrooms into dynamic, interactive spaces. Smart classrooms equipped with interactive panels and e-lecterns empower educators to employ innovative teaching methodologies, fostering engagement and participation among students.

Furthermore, the institution's foresight in installing UPS systems for the interactive panels showcases a commitment to ensuring uninterrupted learning, safeguarding against power fluctuations that could disrupt technological resources.

This digital integration hasn't merely enhanced teaching methods but has also facilitated seamless communication and collaboration. Utilizing high-speed internet and video conferencing tools, students and faculty engage with external organizations and experts, expanding their knowledge horizons beyond the classroom.

Overall, the institution's emphasis on digital inclusion has not only revolutionized pedagogy but has also created an inclusive, tech-savvy environment, equipping students and faculty with the tools necessary for success in the digital age.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The IQAC has the following plans for the next academic year, that is, session 2023-24:

1. The IQAC shall organise a Faculty Development Program (FDP)/ Workshop on "Quality" to enhance the preparation for NAAC peer team visit which is due anytime in 2025.
2. The college shall organise an interdisciplinary national seminar/conference in the year 2023-24.
3. The college shall organise a workshop/ exhibition to collect, protect and showcase the cultural heritage of the region.

4. The college shall offer 'Add-on Courses' on topics such as Soft Skills, Communication Skills etc. The college shall also subscribe to the 'online spoken tutorials' from IIT-Bombay for the benefit of the students.
5. The college plans to hold an Old Students' Association meeting as the institution has completed 25 years of its existence since its establishment.
6. The college shall pursue with the government its applications for the 'Model College' status and application for 'infrastructure augmentation'.
7. The college shall pursue with the government its case for the construction of the auditorium.
8. The college shall pursue with the government its case for the construction of the new Science Block.
9. The college shall expand its infrastructure related to the 'stage' in the ground where all the major functions of the college are held.